MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fort Hood Parking Policy

1. REFERENCES:


   b. Fort Hood Regulation 190-5, Fort Hood Traffic Code, dated 2 November 2010.


2. APPLICABILITY: This policy is applicable to Commissary facilities, Post Exchange (PX) facilities, medical facilities, and United States Army Garrison organizations across the installation that provide services to Soldiers, Families, and civilians.

3. POLICY:

   a. This policy establishes a formalized procedure that will ensure the requirement for designated parking for organizations and selected personnel is equitable throughout the installation.

   b. The Garrison Commander is responsible for execution of this policy. Organizations will be required to submit an official memorandum for any waiver request that does not comply with the installation parking policy. The official memorandum will be addressed to the Garrison Commander for final approval, but first must be routed through the Directorate of Emergency Services (DES) and Directorate of Public Works (DPW) for concurrence.

   c. DES is responsible for:

      (1) Enforcement of this policy and all applicable parking laws and regulations.

      (2) Reviewing all requests for changes to approved parking areas and forwarding recommendations to the approval authority.
d. DPW is responsible review all requests for changes to approved parking areas.

(1) The DPW is the only organization authorized to emplace, remove or change any parking sign(s) in non-residential areas and to stripe designated parking areas in non-residential areas.

(2) The DPW and Fort Hood Family Housing (FHFH) are the only two organizations authorized to emplace, remove or change any parking sign(s) in residential areas.

e. PARKING SPACES: All vehicles must park in marked and designated parking spaces, excluding emergency response personnel in the performance of their duties. Parking spaces are marked or designated as follows:

(1) White striping on roadways or in parking lots denoting angle, straight, or parallel parking spaces.

(2) Appropriate signage.

f. DESIGNATED PARKING: The following positions are authorized reserved parking:

(1) Commissary, PX, medical facilities, and United States Army Garrison organizations across the installation that provide services to Soldiers, Families, and civilians. Enclosure 1 provides specific details on approved amount of signs allocated for the above mentioned grandfathered facilities.

(2) Handicap Parking: The total number of designated Americans with Disabilities Act (ADA) parking spaces must comply to the minimum ADA standards as shown in enclosure 2; there must be one designated handicap reserved parking space at all facilities. Adequate handicap parking for the installation workforce will be accommodated if space is available.

(3) Parking lots controlled by electronic means do not require reserved parking; however, any designated parking spaces within these lots will be assigned according to this policy.

(4) Customer service oriented organizations are authorized customer parking. Customer service organizations are defined as organizations that provide customer care activities, which support the delivery of a product or core service. Organizations may request designated customer parking spaces through the approval process.

(5) Organizations may request to DPW to add military/government-owned vehicle parking commensurate to vehicle and available parking spaces, not to exceed five percent of available parking spaces per designated parking lot.
g. PROHIBITED PARKING:

(1) Outside of marked or designated areas and where signs prohibit, to include time-limited customer parking.

(2) Organizations, except for MEDCOM, are prohibited from designating parking lots for employees only, to include, sticker and hang tag parking.

(3) In front of a fire hydrant or within 15 feet on either side of a fire hydrant, fire lanes, within 20 feet of the driveway entrance to any fire station, and on the side of the street opposite the entrance to a fire station within 75 feet of that entrance.

(4) Seeded area, unless officially designated for a special event.

(5) On sidewalks or crosswalks.

(6) Along streets, roadways and on road shoulders where parking is not marked or designated.

(7) In front of recycling or waste dumpsters.

(8) Near a mailbox in Family housing areas in a manner which inhibits mail delivery.

(9) On railroad tracks.

(10) An owner and/or operator of a motor home, trailer, watercraft, all terrain vehicles (ATV) or any other type recreational vehicle shall not park that vehicle on Fort Hood except in authorized parking or storage areas. Authorized areas are the Morale, Welfare, and Recreational West Fort Hood Travel Camp or Belton Lake Outdoor Recreational Area. The following exception applies: a motor home, trailer, watercraft, or ATV parked overnight for unloading or loading.

(11) Any other location in which the vehicle interferes with orderly flow of traffic, creates a safety hazard to other roadway users or the general public, or interferes with street cleaning, snow removal operations or emergency operations during natural disaster, fire or cleanup.

h. SPECIAL EVENT PARKING: Coordination will be made with the DES for designated parking areas during special events, official functions or major exercises.

i. ABANDONED VEHICLES: Abandoned vehicles will be handled under Fort Hood Regulation 190-5. Towing expenses are the responsibility of the vehicle owner. The U.S. Army assumes no liability for any damages incurred due to towing or storage.
IMHD-PWM
SUBJECT: Installation Parking on Fort Hood

4. EXPIRATION: This Fort Hood command policy memorandum is effective immediately and will have a review date not to exceed 18 months from the date it is signed.

2 Encls

MATTHEW G. ELLEDGE
COL, IN
Commanding

DISTRIBUTION:
IAW FH Form 1853: A
• PX and Commissary Parking
  ➢ 3 General Officers
  ➢ 4 Colonels
  ➢ 6 CSM/SGM
  ➢ 5 Gold Star
  ➢ 2 Purple Heart
  ➢ Handicap:
    ➢ Clear Creek PX (30)
    ➢ Clear Creek Commissary (13)
    ➢ Warrior Way PX (18)
    ➢ Warrior Way Commissary (15)
  ➢ LE/FE Vehicle
    ➢ Clear Creek PX (5)
    ➢ Clear Creek Commissary (4)
    ➢ Warrior Way PX (3)
    ➢ Warrior Way Commissary (2)
  ➢ 10 Motorcycle
  ➢ Space allotment for facility discretion after meeting above dedicated parking.
    ➢ Clear Creek PX (5)
    ➢ Clear Creek Commissary (4)
    ➢ Warrior Way PX (3)
    ➢ Warrior Way Commissary (2)

• Copeland Center
  ➢ 1 General Officer
  ➢ 2 Colonels
  ➢ 4 CSM/SGM
  ➢ 30 Handicap
  ➢ 5 LE/FE Vehicle
  ➢ 10 Motorcycle
  ➢ 5 space allotment for facility discretion after meeting above dedicated parking.

• Soldier Development Center
  ➢ 1 General Officer
  ➢ 2 Colonels
  ➢ 4 CSM/SGM
  ➢ 11 Handicap
  ➢ 4 Gold Star
  ➢ 2 Purple Heart
  ➢ 5 LE/FE Vehicle
  ➢ 10 Motorcycle
  ➢ 5 space allotment for facility discretion after meeting above dedicated parking.

• Soldier Readiness Processing
  ➢ 2 Colonels
  ➢ 4 CSM/SGM
  ➢ 4 Handicap
  ➢ 1 LE/FE Vehicle
  ➢ 5 Motorcycle
  ➢ 1 space allotment for facility discretion after meeting above dedicated parking.

• Evans Softball Complex
  ➢ 2 Colonels
  ➢ 2 CSM/SGM
  ➢ 8 Handicap
  ➢ 5 Motorcycle
  ➢ 4 space allotment for facility discretion after meeting above dedicated parking.
• Club Hood
  ➢ 3 General Officers
  ➢ 4 Colonels
  ➢ 3 CSM/SGM
  ➢ 12 Handicap
  ➢ 4 Gold Star
  ➢ 2 Purple Heart
  ➢ 5 LE/FE Vehicle
  ➢ 10 Motorcycle
  ➢ 5 space allotment for facility discretion after meeting above dedicated parking.

• Phantom Warrior Center
  ➢ 1 General Officer
  ➢ 2 Colonels
  ➢ 4 CSM/SGM
  ➢ 8 Handicap
  ➢ 4 LE/FE Vehicle
  ➢ 5 Motorcycle
  ➢ 4 space allotment for facility discretion after meeting above dedicated parking.

• Auditoriums / Theater
  ➢ 1 General Officer
  ➢ 2 Colonels
  ➢ 2 CSM/SGM
  ➢ 7 Handicap
  ➢ 2 Gold Star
  ➢ 1 Purple Heart
  ➢ 1% LE/FE Vehicle
  ➢ 5 Motorcycle
  ➢ 1% space allotment for facility discretion after meeting above dedicated parking.

• Community Event Center
  ➢ 1 General Officer
  ➢ 2 Colonels
  ➢ 2 CSM/SGM
  ➢ 10 Handicap
  ➢ 2 Gold Star
  ➢ 1 Purple Heart
  ➢ 2 LE/FE Vehicle
  ➢ 5 Motorcycle
  ➢ 2 space allotment for facility discretion after meeting above dedicated parking.

• Library
  ➢ 7 Handicap
  ➢ 2 LE/FE Vehicle
  ➢ 5 Motorcycle
  ➢ 2 space allotment for facility discretion after meeting above dedicated parking.

• DFAC
  ➢ 1 Colonel
  ➢ 1 CSM/SGM
  ➢ 2% Handicap (based on total spaces)
  ➢ 1% LE/FE Vehicle
  ➢ 5 Motorcycle
  ➢ 1% space allotment for facility discretion after meeting above dedicated parking.
• Abrams Gym
  ➢ 1 General Officer
  ➢ 2 Colonels
  ➢ 2 CSM/SGM
  ➢ 6 Handicap
  ➢ 1 LE/FE Vehicle
  ➢ 5 Motorcycle
  ➢ 1 space allotment for facility discretion after meeting above dedicated parking.

• Harvey, Applied, and Starker Gym
  ➢ 2 CSM/SGM
  ➢ 2 Handicap
  ➢ 1 LE/FE Vehicle
  ➢ 5 Motorcycle
  ➢ 1 space allotment for facility discretion after meeting above dedicated parking.

• Greywolf, Iron Horse, and Kieschnick Gym
  ➢ 2 CSM/SGM
  ➢ 3 Handicap
  ➢ 1 LE/FE Vehicle
  ➢ 5 Motorcycle
  ➢ 1 space allotment for facility discretion after meeting above dedicated parking.

• Burba Gym
  ➢ 2 CSM/SGM
  ➢ 4 Handicap
  ➢ 2 LE/FE Vehicle
  ➢ 5 Motorcycle
  ➢ 2 space allotment for facility discretion after meeting above dedicated parking.

• West Fort Hood Gym
  ➢ 2 CSM/SGM
  ➢ 5 Handicap
  ➢ 2 LE/FE Vehicle
  ➢ 5 Motorcycle
  ➢ 2 space allotment for facility discretion after meeting above dedicated parking.
• **Golf Course**
  - 3 General Officers
  - 4 Colonels
  - 6 CSM/SGM
  - 7 Handicap
  - 2 Gold Star
  - 2 Purple Heart
  - 3 LE/FE Vehicle
  - 5 Motorcycle
  - 3 space allotment for facility discretion after meeting above dedicated parking.

• **Holiday Inn**
  - 10 DVQ
  - 6 Handicap
  - 5 Motorcycle
  - 2 space allotment for facility discretion after meeting above dedicated parking.

• **Medical Center**
  - 2 General Officers
  - 3 Colonels
  - 5 CSM/SGM
  - 160 Handicap
  - 25 STORK
  - 2 VIP
  - Lafayette Volunteer (Volunteer for Newborns and Mothers)
  - 4 Gold Star
  - 4 Purple Heart
  - 10 LE/FE Vehicle
  - 10 Motorcycle
  - 10 space allotment for facility discretion after meeting above dedicated parking.
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<th>TOTAL SPACES</th>
<th>Required Handicap</th>
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<tr>
<td>1st Cavalry Division HQ</td>
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<td>35</td>
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<td>1st Army - Division West</td>
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<tr>
<td>CRDAC</td>
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<td>Clear Creek Golf Complex</td>
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<td>Roosevelt DIFC (Brave Rifles)</td>
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<td>Ironhorse DIFC (1st Cavalry)</td>
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## ADA Parking Standards

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<th>Total Number of Parking Spaces Provided in Parking Facility</th>
<th>Minimum Number of Required Accessible Parking Spaces</th>
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<td>501 to 1000</td>
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<td>1001 and Over</td>
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